USF Dual Enrollment Checklist for Students

For New students start with Number 1

For returning students: If you have not missed 2 semesters in a row (including summer semester), continue with number 5 below with the class selection and meet with your counselor/ homeschool administrator.

If you have missed 2 semesters in a row: (including summer semester), you must complete a NEW USF DUAL ENROLLMENT APPLICATION

- ☐ 1. Meet 3.5 GPA and testing requirements

    ACT: 21 Reading / 21 Mathematics

    (Offered at State Colleges)
    CPT (Accuplacer): 256 Reading / 253 Writing / 250 AAF **(Students must Apply as Non-Degree Students and Have a U#, Must bring Photo I.D.)**

- ☐ 2. Apply as Non-Degree USF High School Dual Enrollment Student (deadlines on website) **DO NOT PAY**
    If not completed correctly, your academic account will be put on hold.
    Complete medical history form with immunization records (check box to decline meningitis/hepatitis)
    Complete residency information

- ☐ 3. Set up your Net ID which is your USF Email-you will be sent your U number to your USF email
    Refer to https://www.usf.edu/early-university-programs/dual-enrollment/admission-process.aspx

- ☐ 4. Fill out Dual Enrollment Informational Approval Form 1 found on the website: https://www.usf.edu/early-university-programs/forms.aspx

- ☐ 5. Watch the YouTube video on how to look up classes in My USF Oasis:
    https://www.usf.edu/registrar/register/index.aspx

- ☐ 6. Using your planning sheet, select courses for which you have met requirements and get the 5-digit CRN (*course reference number*) to give to your counselor, along with the course prefix, number, course name, and modality (online-AD, Tampa campus-CL). Select alternative courses in case your first choices are full. Select multiple CRNs for the same courses in order to have a back-up in case that class is full. (Example: MAC 1105, College Algebra, CRN 11111, CRN 22222, or CRN 33333; AD codes mean all online. The CL code means the course is on a campus)

- ☐ 7. Meet with your high school counselor/ 11(ho3)5(x)11(,)-4( )-4(nu)14(m)s3nsel4e0 G[ ]TⅼｌEMC /P ⅯCID 19/F2