

OF BEHAVIOR\_\_

# **DEPARTMENT MISSION**

Humans use language to communicate, and this communication can take many forms: speech and hearing, reading and writing, signing, cueing, and augmentative/alternative forms of communication. At the Department of Communication Sciences and Disorders, our mission is to foster human communication by:

• **Conducting research** that increases the scientific understanding of communication in both typically

# PROGRAM OVERVIEW

The Ph.D. program in Communication Sciences and Disorders prepares research scientists capable of addressing both theoretical and applied issues in laboratory, clinical, and classroom

# ACADEMIC PROGRAM REQUIREMENTS

#### Coursework

See the USF Graduate Catalog for a complete description of course requirements.

Coursework for the Ph.D. program for students with a graduate degree consists of a minimum of 42 credit hours.

Core coursework in the department (9 cr):

SPA 7802 Critical Analysis of Literature in CSD (3) SPA 7807 Critical Synthesis of Literature in CSD (3) SPA 7497 Proseminar in CSD (1) SPA 7497 Proseminar in CSD (1) SPA 6505 Practicum in Teaching Foundations (1)

Tools of research: 3 courses (9 cr minimum)

Directed Research (12 cr minimum)

Dissertation (12 cr minimum)

Students pursuing the Ph.D. without previous graduate study require 30 additional hours of graduate course work (minimum total of 72 credits required for Ph.D. degree).

## ADDITIONAL REQUIREMENTS

Students in the Ph.D. program must demonstrate the research skills necessary to pursue an independent research career. In addition to course requirements, Ph.D. students complete the following research-related activities.

1. Pre-dissertation research project: A completed research project that demonstrates understanding of the research enterprise

format. The research plan and format of the dissertation is determined by the student and dissertation committee. Doctoral students should consult the USF Graduate School for additional requirements for the dissertation and graduation with a doctoral degree (<a href="http://www.grad.usf.edu/etd-res-main.php">http://www.grad.usf.edu/etd-res-main.php</a>).

## **ACADEMIC STANDING**

To be in good standing, doctoral students must maintain an overall average of 3.0 (B) in all courses. Any doctoral student whose GPA drops below 3.0 will be placed on academic probation by the University. For further information on University policy regarding good standing, see the Graduate Catalog.

Departmental policy further specifies that:

- 1. The failure to earn a B- or better in a course will require that the student repeat the course.
- 2. Grade forgiveness may not be used at the doctoral level.
- 3. Any student earning a C+ or less in two courses will be recommended for dismissal from the program.

All students should be aware that they must earn a B- or better in each graduate course.

## **INCOMPLETE GRADES**

An Incomplete grade ("I") is exceptional and granted at the instructor's discretion only when students are unable to complete course requirements due to illness or other circumstances beyond their control. This applies to all gradable courses, including pass/fail (S/U).

The student must contact the instructor prior to the end of the semester so that the instructor can submit a t t t t t t

t e

g light and the state of the st

# ASSIGNMENT OF ACADEMIC ADVISOR

Upon admission into the doctoral program, each student will be assigned an academic advisor. The academic advisor is responsible for approving the student's course of study during the initial advising meeting, prior to the student's enrollment in classes. The Ph.D. Program Director, as well as the Chair of the Department of Communication Sciences and Disorders, must also approve this course of study by signing the

# TIMELINE

Note that the USF Graduate Catalog indicates that students have seven (7) years from the date of admission to complete all required coursework, pass the qualifying examination, be admitted to doctoral candidacy, and complete the dissertation. Thus, the total time allowed for completion of the doctoral degree is seven years from the date of admission. Typically, a (fy t5 0 Tdll np--0.9EMC ..8

EDF 7484 Stat Analysis Ed Res III (Ferron)

EDF 7437 Adv Ed Measurement I (Dedrick)

GEY 6402 Statistical Methods in Aging Research (Meng)

GEY 6403 Multivariate Stat Aging Res (Small)

GEY 7404 Grantwriting (Small)

EXP 7099 Bayesian Stats (Psychology)

EXP 7099 Data Science and Visualization (Wiernik)

SPA 7931 Advanced Research Methods (Single Subject Design; Goldstein)

SPA 7931 Seminar in Computational Methods (Ozmerol)

PHC 6053 Categorical Data Analysis, (

# QUALIFYING EXAMINATION

## **DESCRIPTION AND POLICIES**

The student must pass a written qualifying examination consisting of a grant proposal related to the topic of the intended dissertation topic. This examination is supplemented by an oral presentation and examination. Students must be enrolled for a minimum of two (2) hours of graduate credit in their discipline at the time they take the qualifying examination. If the exam is taken between semesters, students must be enrolled for a minimum of two (2) hours of graduate credit in the semester before or following the exam.

The qualifying examination may be taken as soon as the student has completed the substantial majority of the course work but not before the dissertation topic has been defined (since the examination content is determined by the dissertation topic). Students are encouraged to consult with their Major Professor and/or other Doctoral Committee members in order to discuss readings and define a dissertation topic as a first step toward preparing for the qualifying examination.

Typically, students begin to define their dissertation topic in the first year, and most students will have completed all required course work prior to taking the qualifying examination. At minimum, the Department requires that the student 1) has no more than 9 credits of required course work remaining (not **thaind**ing **Tyle**) **at 4** 2.6 (n) () Tj0.002 Tc -0.002 Tw/T002116780 Td (of) 0.6 () Tj-0.009 Tc 0.0028.

.n11

5. Using the grading rubric, faculty members will assign a single rating (PASS, REVISE, FAIL). The committee members will then meet to assign a consensus rating. On rare occasions, the committee members may not be able to reach consensus. In this case, the Chair of the Doctoral Committee, in consultation with the PhD Program Director and Department Chair, will make the final determination.

#### **REVISIONS**

- 1. When revisions are required, a formal meeting between the student and the full Doctoral Committee is required. The Doctoral Committee will provide feedback on the student's performance and will also address what revisions are needed; at the same time, the student and Committee will come to an agreement on a completion date for the revisions (no later than one month after the student receives feedback). The "Initial Results" portion (p. 2, col. C) of the QUALIFYING EXAMINATION FORM is required to document the agreement.
- 2. The Doctoral Committee will review the revised grant proposal or presentation using the same grading rubric outlined above. The revised examination may be passed, require revisions, or failed. However, the Doctoral Committee is strongly encouraged to provide feedback that will advance the process to a final resolution.

# ADMISSION INTO DOCTORAL CANDIDACY

- 1. The USF Graduate Catalog stipulates that students may not be admitted to candidacy until a Doctoral Committee has been appointed, and the Committee has certified that the student has successfully completed the qualifying examination and demonstrated the qualifications necessary to successfully complete requirements for the degree.
- 2. To be admitted into doctoral candidacy, students must also meet the following course requirements:
  - a. Completion of the "substantial majority" of required coursework (no more than 9 credits remaining, and it is anticipated that those 9 credits will be completed the first semester that the student is admitted to candidacy)
  - b. Attainment of an overall and degree program Grade Point Average (GPA) of 3.00 at USF at the time of candidacy (All "I" and "M" grades, including "IF" and "MF", must be cleared before candidacy may be finalized.)
- When all conditions have been met, the student should submit the ADMISSION TO DOCTORAL CANDIDACY form, available for download from the Graduate School website, to the Graduate School
  - The Admission to Doctoral Candidacy form should be submitted for approval no later than the semester following the successful completion of the qualifying examination.
  - b. The form will be approved by the Dean of the College and forwarded to the Dean of Graduate studies for final approval.
  - c. Doctoral Candidacy is effective as of the day that Graduate Studies approves of the request and changes the student's status.
  - d. As long as the Candidacy request is received between the first and last day of class during a semester, the Candidacy will be effective as of that semester. The student may then enroll in dissertation hours the following semester. In addition, directed research hours during that semester may be considered as dissertation hours for purposes of satisfying the dissertation hours requirement.

- 3. The oral proposal defense can only be scheduled after the Candidate has completed
  - a. all course requirements (other than dissertation credits) required for the degree.
  - b. a final draft of the proposal document, which committee members agree is suitable for a proposal defense.
- 4. At the proposal defense, the student will make a brief presentation that summarizes the key elements of the proposal document. The presentation will be open to the public but must, at minimum, be attended by all members of the student's Doctoral Committee. After the presentation, the Doctoral Committee will meet privately with the student to provide feedback and evaluate the student's

0 0(t)(5)Tj-0.63 0

Students may also choose the option of collating multiple original manuscripts with a unifying introduction and discussion. In the event that a student chooses to pursue the **multiple-paper** approach to the dissertation, the following steps are

- revisions are required, the Dissertation Defense will be delayed until the revisions are completed and approved by the Committee.
- 9. In order to obtain final approval for the dissertation document, all components of the dissertation must be judged satisfactory by the Doctoral Committee. In addition, the required papers must be judged by the Doctoral Committee to be publishable.

required, the Dissertation Defense will thus be delayed until the revisions are completed and approved by the Committee.

- 3. After the Doctoral Committee has determined that the final draft of the dissertation is suitable for presentation, the Committee will request the scheduling and announcement of the Dissertation Defense (also called Final Oral Examination or Oral Defense.) The **REQUEST FOR DISSERTATION FORM** is required to document this request. The form is available for download from the College website and must be completed *at least two weeks prior to the dissertation defense date*.
- 4. The Candidate must successfully defend his or her work before the Doctoral Committee. The Major Professor and other members of the Doctoral Committee must approve the dissertation in order for the doctoral degree to be conferred.
- 5. The Candidate must be enrolled in a minimum of 2 dissertation hours during the a

# OTHER UNIVERSITY REQUIREMENTS

CONTINUOUS ENROLLMENT FOR ALL GRADUATE STUDENTS All graduate degree-seeking students must be RllaAndgi (g)

# FELLOWSHIP AND FINANCIAL AID OPPORTUNITIES FOR GRADUATE STUDENTS

VA PREDOCTORAL AUDIOLOGY AND SPEECH-LANGUAGE PATHOLOGY FELLOWSHIP Audiology and Speech Pathology Service VAMC-Bay Pines, FL

The Department of Communication Sciences and Disorders has an outstanding relationship with the Veteran's Administration Medical Center-Bay Pines facility. This is a 3-year fellowship providing a stipend and tuition waiver. During the first two years the student is assigned to a 20 hour per week rotation at the VAMC-Bay Pines. The rotation includes clinical, research, teaching, and administrative experiences. During the third year the rotation is increased to 40 hours to support the completion of a dissertation.

#### University of South Florida Awards and Fellowships

See the USF Graduate School website for more information on University awards and fellowships. These fellowships are an important part of an effort to continue building our top research and graduate education programs. There are a variety of programs for recruiting top candidates for doctoral study at USF and for supporting underrepresented minorities interested in doctoral study.

Some of these fellowships are by direct submission from students who meet the eligibly requirements, while others are only available to students through nominations by the Program/Department. To receive maximum consideration

To(d)veTJ2 3r[t)2.9 (h)-11.Td8-6.1