

# OAS MEETS FACULTY AND STAFF CAMPAIGN GOAL

The USF Faculty and Staff Campaign is a fundraising effort that allows employees to make a donation to the area of their choice. These gifts make a lasting impact on the university, and because you select where you can give, you know it is benefiting an area that is personally meaningful to you. There are over 3,000 friends of

THE FULL PACKAGE

# FM PREPARES USF CAMPUSES FOR PHYSICAL DISTANCING

While the university phases back into normal operations, the health and safety of the USF community is a top priority. To prepare for faculty, staff, and students to begin returning to campus, employees from Facilities Management took on the difficult task of mapping out all three USF campuses for physical distancing.

The layouts, drawings, and diagrams created here, send orders and the safety capacities and layouts for labs, classrooms, and common areas in order to maintain proper safe physical distances.

While we are fortunate to have in-house space drawings and building layouts, at some times had to go into each of the buildings and classrooms/teaching spaces to verify and document existing conditions for accuracy, says Michael Ballenger, an FM project manager.

Buildings, classrooms, and teaching spaces were divided among the following project managers and assistants:

Directors: Daniel Eger, Chadd Hanisai, David Georgis, Scott Berrian, Christopher Martin, Sachi Daniels, Paul Millins, Brian Lamer, Adam Lincoln, Kemi Ogunsanjo, Maher Obeini, Michael Ballenger, Sarah Barnard, and Elizabeth Clifford. The spaces then had to be measured, photographed, and items in each space (chairs, tables, desks) had to be counted and inventoried.

The information was then divided among the project managers to create classroom layouts, which the Registrar's Office used to safely schedule classes for the Fall semester. Building diagrams were created to assist in installing various COVID decals and signage on each campus. Throughout this, Maintenance and Custodial were resealing and springing up classrooms.

This year, many have taken on tasks and projects outside of their normal duties. Thank you to all the OAS employees who have stepped up and been instrumental in the safety of all returning to campus this Fall.